



Wee Three Kings Preschool
 A Ministry of Epiphany United Methodist Church
 (513) 683-4256
 2017-2018

ENROLLMENT RECEIPT

Child's Name _____

Terms & Conditions of Enrollment

1. The school is a ministry of Epiphany United Methodist Church.
2. The school will be in session from mid-September through the third week of May, following the Loveland School Calendar schedule for most closure days.
3. Morning preschool sessions are held from 9:00 a.m.-11:30 a.m. Afternoon sessions are held from 12:30 p.m.-3:00 p.m. Parent's Day Out runs from 9:00 a.m.-1:00 p.m.
4. A non-refundable fee of \$75 must be submitted with registration form. This does not apply towards tuition. A separate registration form must be completed for each child.
5. School tuition is an annual fee. This may be paid either annually or monthly (9 equal payments). Regardless of the method you choose, the initial, non-refundable (May) payment must be paid to Wee Three Kings no later than May 1, 2017. The second payment is due on September 1 and subsequent payments are due on the first of each month through April 1. If we have not received your first payment by May 1, 2017, we will assume that you are not planning to send your child to our school and will offer his/her place to another child.
6. _____

2017-2018		
PDO (1 Day)	\$110 monthly payment	\$990/year
PDO (2 Days)	\$205 monthly payment	\$1845/year
Three Year Old Class (2 Days)	\$145 monthly payment	\$1305/year
Three Year Old Class (3 Days)	\$195 monthly payment	\$1755/year
Four Year Old Class (3 Days)	\$180 monthly payment	\$1620/year
Four Year Old class (4 Days)	\$230 monthly payment	\$2070/year
PreK Class (4 Days)	\$215 monthly payment	\$1935/year

*Supply fee will be due with the September payment. (\$50 for PDO & \$60 for Preschool)
7. The school is operated on a non-profit fixed costs basis with expenses paid from tuition, the only source of income. Accordingly, it is expected that the enrolled child will complete a full school year. In the event of a withdrawal, the remainder of the current month's tuition will be refunded only if the spot is filled immediately.
8. The school reserves the right to recommend the withdrawal of children whose needs are not best met by the program of this particular school.
9. After the quota for a class' enrollment has been reached, subsequent names will be placed on a waiting list.
10. In the event that the school is forced to cease operation as a result of circumstances beyond its control, the Wee Three Kings school board will assume the responsibility for making the necessary fee and schedule adjustments.

*Signature below acknowledges my understanding of and that I accept the conditions listed above.

Parent's Signature _____ Date _____